



## Information Technology Access Protocol

At Parade College, an Information Technology network is provided for students to conduct research, complete work and communicate with others. Access to the network is given to students who agree to act in accordance with the relevant College policies.

These rules outline the responsibilities of students using Parade College's facilities such as computer laboratories, email and accounts on the school's computers and their College Laptops which use the school's network and resources.

The rules specifically EXCLUDE the following activities:

- Use of facilities for purposes other than legitimate school use.
- Permitting other people to use your account.
- Unauthorised interference with system software, files or data. This includes the installation or removal of applications on laboratory systems.
- Hacking; unauthorised access to accounts, files or data on school or any other system.
- Willful damage to equipment.
- Breaching copyright. This includes theft by copying licensed software from Parade College's systems.
- Electronic mail or Web pages which are obscene, offensive or defamatory.

Parade College treats a breach of the rules very seriously and penalties can include suspension of accounts and restricting or denying access to facilities such as computer laboratories.

In the main, information you send from, or store on, Parade's computers, can be thought of as 'private'. But be aware that there are circumstances where other people, such as system administrators, may have to look at things in order to do their work properly. If you need guaranteed and absolute privacy, do not store or send information on or via the College's network and devices.

Although Parade College takes considerable care in managing its Information Technology systems, there is no guarantee of absolute integrity of information you store on the College's systems. ALWAYS maintain a backup of any important work.