



Subject Selection using Web Preferences Year 7 into 8 (2024)

This document is designed to assist in using Web Preferences to select and submit your subject preferences. This guide contains the following sections:

- [Step 1 – Logging onto Web Preferences.](#)
- [Step 2 – Selecting your subject preferences.](#)
- [Step 3 – Confirming your subject preferences.](#)
- [Step 4 – Signing your ‘Web Preferences Receipt’ with a student and parent digital signature.](#)

Step 1 – Logging onto Web Preferences

- Check your **Parade student email account** after Friday 21st July for the ‘Web Preferences Access Guide for 2024 Subjects’.
- Both your code and password have been emailed to your Parade email account today.
 - If you are unable to locate the email search for ‘noreply@selectmysubjects.com.au’
- Click directly on the link.

Parade College Web Preferences Access Guide For Subjects

Student : a88 aTest

Take Given:	812	Student Code:	1
Year Level:	8	Roll Class:	8B

The following steps outline how to enter your subject preferences online.

1 Internet Access	You will need a computer with an internet connection and a printer. We recommend using Google Chrome or Firefox. Click here to open Web Preferences
2 Log In	Or log in to https://www.selectmysubjects.com.au/student using: Student Access Code: <input type="text"/> Password: <input type="password"/>
3 Home Page	To view your subject information click "View Subject Details" at the top right of the screen. To select/change your preferences, click "Add New Preferences" at the top right of the screen.
4 Preference Selection	Select your subjects from the drop down lists, you have 30 minutes to do so. Once complete, click "Proceed". Note: You are not finished yet.
5 Preference Confirmation	If you are happy with your preferences click "Submit Valid Preferences" which will open your "Preference Receipt". Or if you would like to make changes to your preferences click "Cancel" and this will take you back to the Preference Selection page.

- Click '**View Instructions and View Subject Details**'

Name: a88 aatest – Year 8 Bundoora

[View Instructions](#)

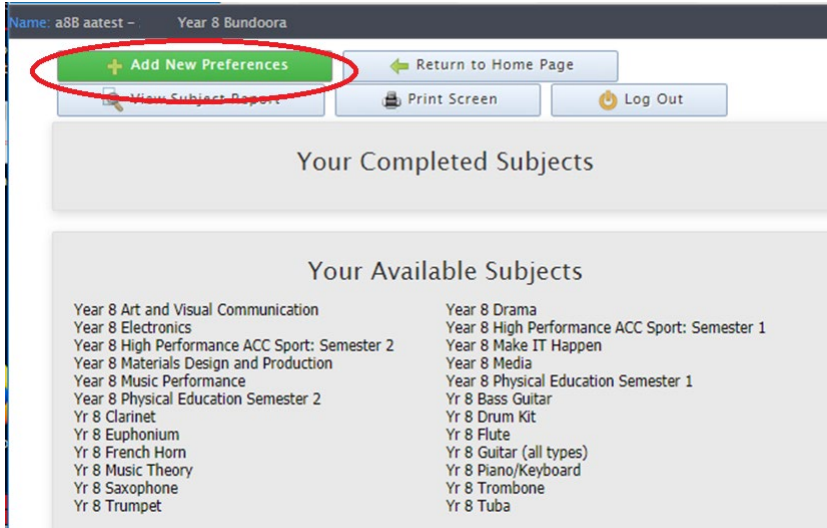
All Year 8 students complete two units of Religious Education, two units of English, two units of Science, two Units of Mathematics, two units of Humanities, two units of Health and two units of Language (continued from Year 7).
Students complete a total of 18 Units for the year.

For full detailed descriptions of each subject, please [CLICK HERE](#) or visit the Parent Portal and select

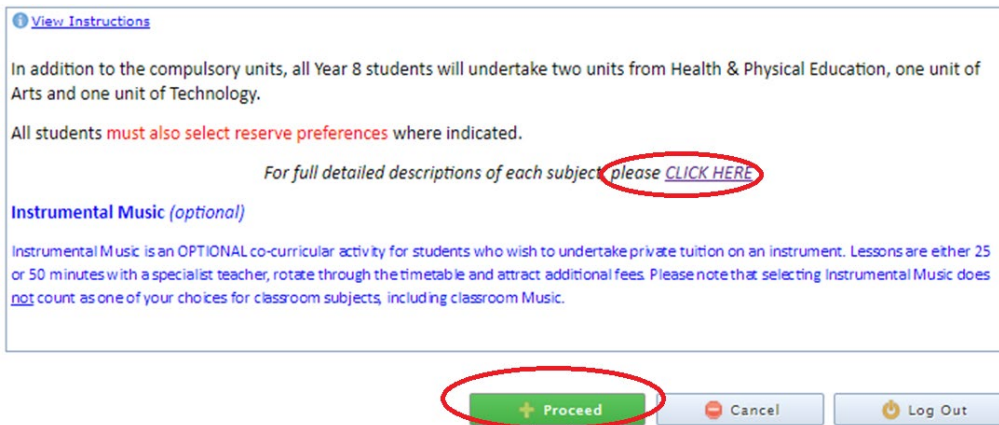
[Add New Preferences](#) [View Subject Details](#) [Log Out](#)

Parade College – Subject Selection – Web Preferences – Year 7 into 8

- You can only select from the list of Your Available Subjects below.
- When ready, click on **'Add New Preferences'**.

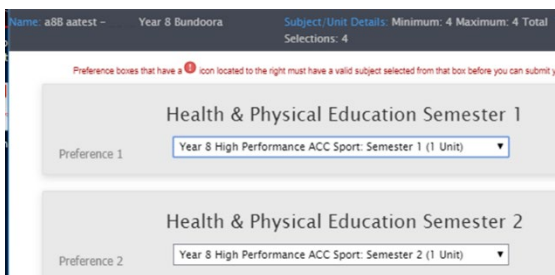


- View Instructions on this page.
- A subject description may be found by clicking on the link **'click here'** at the bottom of the page.
- Click **'proceed'** or scroll down. You are now in the selection screen, which also provides instructions about how many choices to make in each of the boxes below. Scroll down to begin the process.



Step 2 – Selecting your subject preferences.

- Students must select two semesters of Health and Physical Education **and/or** High-Performance Sport.



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- High Performance Sport should be selected in the semester of the ACC sport that you wish to participate in.
- **Please Note:** There are **limited** places in High Performance Sport. Mr John Baxter (Dean of High Performance) will determine according to a set of criteria which students will be selected for High Performance Sport. All inquiries regarding this should be directed to Mr John Baxter.
- The next step here is choosing an ‘Arts’ elective and a ‘Technology’ elective subject.

Name: a88 aatest – Year 8 Bundoora Subject/Unit Details: Minimum: 4 Maximum: 4 Total Selections: 4

Arts

Preference 3: Year 8 Art and Visual Communication (1 Unit) ▼
Reserve 1: Year 8 Drama (1 Unit) ▼

Technology

Preference 4: Year 8 Electronics (1 Unit) ▼
Reserve 2: Year 8 Make IT Happen (1 Unit) ▼

- **Please note:** You must also select a reserve choice from ‘Arts’ and another from ‘Technology’, which will be used if you cannot do both of your first preferences due to timetabling constraints.
- When you are finished, scroll back to the top of the page and click on **Submit Selected Preferences**.

Step 3 – Confirming your subject preferences.

- This summary screen will now show **ONLY** the choices that you made.
- If you made any incorrect or invalid choices, a message in **RED** will show you why these choices were removed.
- It is best to then click on Cancel and fix the selection problems before proceeding.
- If everything looks okay, click on **Submit Valid Preferences**.



Your Preferences

Preference No	Preference Name
Preference 1:	Year 8 High Performance ACC Sport: Semester 1
Preference 2:	Year 8 High Performance ACC Sport: Semester 2
Preference 3:	Year 8 Art and Visual Communication
Preference 4:	Year 8 Electronics
Reserve 1:	Year 8 Drama
Reserve 2:	Year 8 Make IT Happen
Total:	
	4 Units

At this page, you have correctly selected your preferences

Step 4 – Signing your ‘Web Preferences Receipt’ with a student and parent/guardian digital signature.

- You will be asked to sign your document electronically. This is done through Web Preferences.
- Both a student and parent/guardian electronic signature will be required.
- The student signature is first.

Please sign in the Student Signatures box and click the Save Signature button

Your Preferences

Preference No.	Preference Name	Unit Value
Preference 1	Year 8 High Performance ACC Sport - Semester 1	1 Unit
Preference 2	Year 8 High Performance ACC Sport - Semester 2	1 Unit
Preference 3	Year 8 Art and Visual Communication	1 Unit
Preference 4	Year 8 Music IT Happen	1 Unit
Preference 1	Year 8 Media	1 Unit
Preference 2	Year 8 Materials Design and Production	1 Unit
Total		4 Units

Student Signature

Sign Type Upload

Save Signature

- You will then be asked to enter the Parent/Guardian’s email.

Send Email To

Parent/Guardian Email Address:

OK Cancel

a Test Student

- The Parent/Guardian will then receive an email asking them to click the link to add their signature.

Web Preferences Parent/Guardian Signature Email

Student : New Student New Student

You have been requested to review and sign a preference receipt submission in the Web Preferences system.

You received this email because your email address (kerry.mulvogue@parade.vic.edu.au) was entered as a parent or guardian on Web Preferences.

1 Open Receipt	Click here to access the preference receipt for review or copy and paste the URL below into your browser.
2 Review	Review the submitted preferences on the receipt.
3 Sign	Sign in the Parent/Guardian Signature box and click "Save Signature"
4 Submit	Click "Submit Signature". To exit click "Log Out". End of steps

- The Parent/Guardian can review the subjects selected and to confirm the selection then adds their digital signature to the form.

Parade College – Subject Selection – Web Preferences – Year 7 into 8

Student Name:	aTest Student
School Name:	Parade College
Receipt Date:	
Number of Subjects/Units Selected:	4
Submission No.:	1

Preference 1: **Subjects Selected**
 Preference 2:
 Preference 3:
 Preference 4:
 Reserve 1:
 Reserve 2:

I understand that these preferences are not confirmed until it is submitted to the college, signed by both the student and a parent / guardian.
 I acknowledge that all units are offered subject to student demand and availability of places, and that reserve preferences will be used where a subject becomes unavailable.
 Please submit this form by . Students who miss this deadline are less likely to receive their preferences.

Student Signature
aTest Student

Parent/Guardian Signature request email sent: kerry.mulvogue@parade.vic.edu.au

Email requesting parent signature sent to the Parent/Guardian Email that appears here

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- To add the parent signature, follow the same method as adding a student signature.

Parent/Guardian 1 signature

Parent/Guardian Signature request email sent:

- Both signatures should appear.

Student Signature
aTest Student

Parent/Guardian 1 signature
ENL

Parent/Guardian Signature request email sent: 22/06/2021 09:22:29 - kerry.mulvogue@parade.vic.edu.au

- FINAL STEP:** Click “Submit Signature” to confirm
- Please note:** It is important to note that there is no advantage in submitting your web preferences completed early, it will not increase your chances. Everyone’s preferences will be considered together equally, so long as you’ve completed it online by the due date.