



Subject Selection using Web Preferences Year 8 into 9 (2024)

This document is designed to assist in using Web Preferences to select and submit your subject preferences. This guide contains the following sections:

- [Step 1 – Logging onto Web Preferences.](#)
- [Step 2 – Selecting your subject preferences.](#)
- [Step 3 – Confirming your subject preferences.](#)
- [Step 4 – Signing your ‘Web Preferences Receipt’ with a student and parent/guardian digital signature.](#)

Step 1 – Logging onto Web Preferences

- Check your **Parade student email account** after Friday 21st July for the ‘Web Preferences Access Guide for 2024 Subjects’.
- Both your code and password have been emailed to your Parade email account today.
 - If you are unable to locate the email search for ‘noreply@selectmysubjects.com.au’
- Click directly on the link.

Parade College Web Preferences Access Guide For Subjects

Student: a98 aTest

Take Over:	802	Student Code:	1
Year Level:	8	Roll Class:	88

The following steps outline how to enter your subject preferences online.

1 Internet Access	You will need a computer with an internet connection and a printer. We recommend using Google Chrome or Firefox. Click here to open Web Preferences
2 Log In	Or Log In to https://www.selectmysubjects.com.au/student using: Student Access Code: <input type="text"/> Password: <input type="password"/>
3 Home Page	To view your subject information click "View Subject Details" at the top right of the screen. To select/change your preferences, click "Add New Preferences" at the top right of the screen.
4 Preference Selection	Select your subjects from the drop down lists, you have 30 minutes to do so. Once complete, click "Proceed" . Note: You are not finished yet.
5 Preference Confirmation	If you are happy with your preferences click "Submit Valid Preferences" which will open your "Preference Receipt". Or if you would like to make changes to your preferences click "Cancel" and this will take you back to the Preference Selection page.

- Click **'View Instructions and View Subject Details'**

Web Preferences - Home Page

1 Click Add New Preferences | 2 Select Your Preferences | 3 Submit Valid Preferences | 4 View/Print Receipt

Student: a98 aTest - 2020 Year 9 Bundoora

[View Instructions](#)

All Year 9 students complete two Units of Religious Education, two Units of English, two Units of Science, two Units of Mathematics and one Unit of Humanities. Students complete a total of 14 Units for the year. In addition to the subject offerings, the **Year 9 ExCEL program** offers Year 9 students a variety of Extended Learning Projects, as well as learning4life (Streetwise and Career Voyaging are compulsory)

+ Add New Preferences | [View Subject Details](#) | Log Out

- Your Completed Subjects are at the top. You can only select from the list of Your Available Subjects below. When ready, click on **'Add New Preferences'**.

Your Completed Subjects

Year 8 French Semester 2

Your Available Subjects

ExCEL-Architecture and Graphic Design ExCEL-Brain Boot Camp ExCEL-Chill Time ExCEL-Culture Vultures ExCEL-Defying Gravity ExCEL-Ecological Tourism - Exploring Melbourne's Bike Paths ExCEL-Engineering - Bridge Building ExCEL-Journalism ExCEL-Mechatronics ExCEL-Outdoor Education ExCEL-Shark Tank Innovation ExCEL-SuperCoach ExCEL-Superheroes, Myths & Legends in Art ExCEL-Try A Trade Year 9 Commerce: The Law in Operation Year 9 Dollars and Sense Year 9 Electronic Music Production Year 9 Food Studies Year 9 French Semester 2 Year 9 Health and Physical Education Year 9 High Performance ACC Sport: Semester 2 Year 9 Japanese Semester 2 Year 9 Media Year 9 Theatre Studies Yr 9 Bass Guitar Yr 9 Drum Kit Yr 9 Flute Yr 9 Guitar (all types)	ExCEL-Ba a Man - Become a Man ExCEL-Buying & Owning A Car ExCEL-CO2 Dragsters ExCEL-Defining Law & Influencing Change ExCEL-Dreamtime at PC ExCEL-Edible Garden ExCEL-First Aid - Level 1 First Aid & CPR ExCEL-Markets In Australia ExCEL-Melbourne - The Dead And The Living ExCEL-Setting Up A Small Business ExCEL-Super Sleuth ExCEL-SuperFoods ExCEL-Survivor Parade Year 9 Art Year 9 Digitally Yours Year 9 E-Commerce and Work Futures Year 9 Electronics Year 9 French Semester 1 Year 9 Global Voyager Year 9 High Performance ACC Sport: Semester 1 Year 9 Italian Semester 2 Year 9 Materials Design and Production Year 9 Rock Music Performance Year 9 Visual Communication Design Yr 9 Clarinet Yr 9 Euphonium Yr 9 French Horn Yr 9 Music Theory
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- View Instructions on this page.
- A subject description may be found by clicking on the link **'click here'** at the bottom of the page.
- Click **'proceed'** or scroll down. You are now in the selection screen, which also provides instructions about how many choices to make in each of the boxes below. Scroll down to begin the process.

The screenshot shows a web interface for subject selection. At the top, a red banner states: "The minimum number of units for selection is 10, you have selected 0". Below this, there is a "View Instructions" link with a blue icon, highlighted by a red arrow. The instructions are divided into sections: "Language stream:", "Non-Language stream:", "Year 9 ExCEL:", "RESERVES:", and "INSTRUMENTAL MUSIC (optional)". At the bottom of the instructions, there is a link "CLICK HERE" with a red arrow pointing to it. At the very bottom of the interface, there are three buttons: "Proceed", "Cancel", and "Log Out".

Step 2 – Selecting your subject preferences.

- The first choices to make are for the Year 9 ExCEL program.
 - You must also nominate RESERVE choices in every area of ExCEL.
 - In the top box, select two 'Learning 4 Life' subjects (two weeks long) and three reserves.
 - Two other 'Learning 4 Life' subjects are compulsory so are not listed and not needed to be selected (Streetwise and Career Voyaging).
 - In the lower box, select three Extended Learning Project subjects (eight weeks long) and four reserves.
 - You will not be able to proceed until all preferences and reserved are filled correctly.

Parade College – Subject Selection – Web Preferences – Year 8 into 9

Preference boxes that have a 1 icon located to the right must have a valid subject selected from that box before you can submit your preferences.

ExCEL: Learning4life

Preference 1	<input type="text" value="-----UNSELECTED-----"/>	1
Preference 2	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 1	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 2	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 3	<input type="text" value="-----UNSELECTED-----"/>	1

ExCEL: Extended Learning Projects

Preference 3	<input type="text" value="-----UNSELECTED-----"/>	1
Preference 4	<input type="text" value="-----UNSELECTED-----"/>	1
Preference 5	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 4	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 5	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 6	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 7	<input type="text" value="-----UNSELECTED-----"/>	1

- Select your elective subjects.

Preference 6	<input type="text" value="-----UNSELECTED-----"/>	1
Preference 7	<input type="text" value="-----UNSELECTED-----"/>	1
Preference 8	<input type="text" value="-----UNSELECTED-----"/>	1
Languages or "Free" Choices (NB Language students must choose both semester units (1 & 2))		
Preference 9	<input type="text" value="-----UNSELECTED-----"/>	1
Preference 10	<input type="text" value="-----UNSELECTED-----"/>	1
Reserves – select two reserves		
Reserve 8	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 9	<input type="text" value="-----UNSELECTED-----"/>	1
Instrumental Music (Optional Lessons)		
Reserve 10	<input type="text" value="-----UNSELECTED-----"/>	1
Reserve 11	<input type="text" value="-----UNSELECTED-----"/>	1

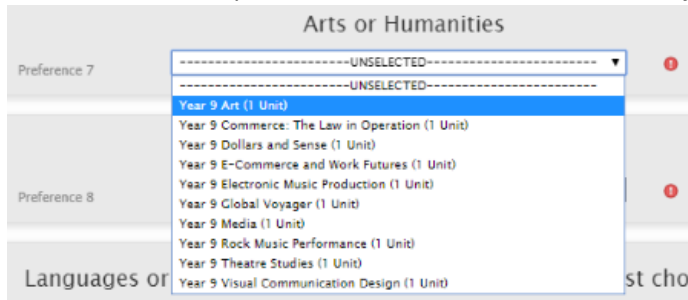
- One semester of Health and Physical Education or High-Performance Sport must be selected in Preference Group 6.
- High Performance Sport should be selected in the semester of your ACC participation.
- Later in Preference Groups 9 & 10, students may elect to do High Performance Sport in another semester, only if they played ACC Sport in both semesters in 2023.
- **Please Note:** There are limited places in High Performance Sport. Mr John Baxter (Dean of High Performance) will determine according to a set of criteria which students will be selected for High Performance Sport. All inquiries regarding this should be directed to Mr John Baxter.

Health & Physical Education

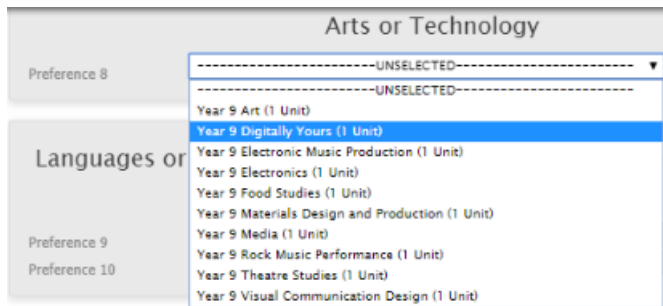
Preference 6	<div style="border: 1px solid #00aaff; padding: 2px;"> Year 9 High Performance ACC Sport: Semester 1 (1 Unit) </div> <div style="background-color: #00aaff; color: white; padding: 2px; text-align: center; font-weight: bold;">-----UNSELECTED-----</div> <div style="border: 1px solid #00aaff; padding: 2px;"> Year 9 Health & Physical Education (1 Unit) </div> <div style="border: 1px solid #00aaff; padding: 2px;"> Year 9 High Performance ACC Sport: Semester 1 (1 Unit) </div> <div style="border: 1px solid #00aaff; padding: 2px;"> Year 9 High Performance ACC Sport: Semester 2 (1 Unit) </div>	
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- Students must select four electives from Preference Groups 7-10, which include Health and Physical Education or ACC Sport, Arts, Humanities, Technology, or Languages.

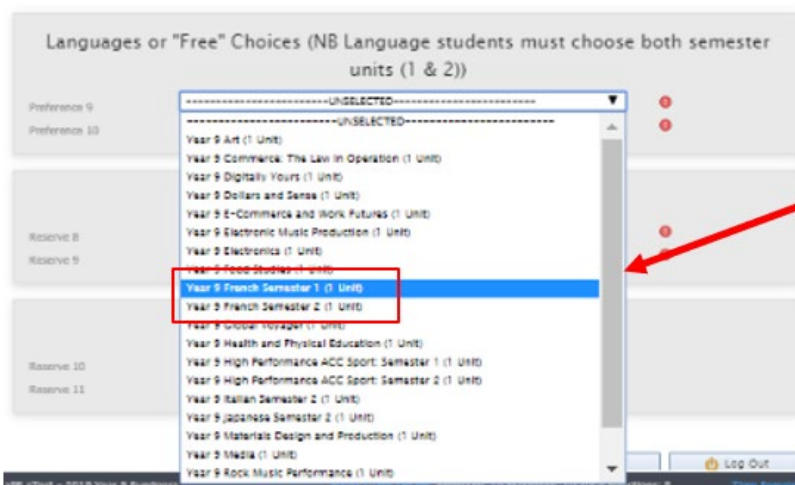
- In Preference Group 7, choose an Arts or Humanities subject.



- In preference Group 8 you can choose an Arts subject or a Technology subject.



- Languages:
 - Students wishing to continue their choice of Language in Year 9 then you select it here in Preference Groups 9 & 10.
 - You must select to do it in both semesters if wishing to continue to study your choice of Language.
- Students not studying a language have two free choices. Please note:
 - Students wishing to do Health and Physical Education can study it as a single elective or can study it with High Performance Sport in Semester Two.
 - Students will only be permitted to do two semesters of High-Performance Sport or Health and Physical Education in Year 9.
 - Students cannot select High Performance Sport in Semester One **and** select Health & Physical Education.
 - There is a maximum of two units of Design Technologies (Food Studies, Electronics, Materials Design & Production).
 - If you selected one of these in Preference 8, you should only select one in free choices (you can make it a reserve).



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- Select two reserves (required).
 - It is important what you select here, as you may not get all your preferences and end up in your reserve subject.

Step 3 – Confirming your subject preferences.

- Having selected your preferences, click 'proceed' and check that you are satisfied with your choices, including your reserves.
- If not, go back to the email and start all over, rather than cancelling. Your previous entries will be saved so you do not have to start from scratch.
- When you are finished, scroll back to the top of the page and click on Submit Selected Preferences

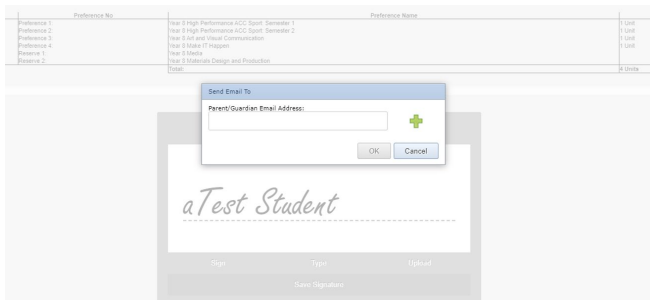
Preference No	Preference Name	Unit Value
Preference 1:	ExCELS-Be a Man - Become a Man	1 Unit
Preference 2:	ExCELS-Brain Boot Camp	1 Unit
Preference 3:	ExCELS-Superheroes, Myths & Legends in Art	1 Unit
Preference 4:	ExCELS-SuperCoach	1 Unit
Preference 5:	ExCELS-Shark Tank Innovation	1 Unit
Preference 6:	Year 9 Health and Physical Education	1 Unit
Preference 7:	Year 9 Commerce: The Law in Operation	1 Unit
Preference 8:	Year 9 Digitally Yours	1 Unit
Preference 9:	Year 9 French Semester 1	1 Unit
Preference 10:	Year 9 French Semester 2	1 Unit
Reserve 1:	ExCELS-Buying & Owning A Car	1 Unit
Reserve 2:	ExCELS-Edible Garden	1 Unit
Reserve 3:	ExCELS-First Aid - Level 1 First Aid & CPR	1 Unit
Reserve 4:	ExCELS-Setting Up A Small Business	1 Unit
Reserve 5:	ExCELS-Mechanics	1 Unit
Reserve 6:	ExCELS-Markets In Australia	1 Unit
Reserve 7:	ExCELS-Engineering - Bridge Building	1 Unit
Reserve 8:	Year 9 Rock Music Performance	1 Unit
Reserve 9:	Year 9 Theatre Studies	1 Unit
Total:		10 Units

Step 4 – Signing your 'Web Preferences Receipt' with a student and parent/guardian digital signature.

- You will be asked to sign your document electronically. This is done through Web Preferences.
- Both a student and parent/guardian electronic signature will be required.
- The student signature is first.

- You will then be asked to enter the Parent/Guardian's email.

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- The Parent/Guardian will then receive an email asking them to click the link to add their signature.

Web Preferences Parent/Guardian Signature Email

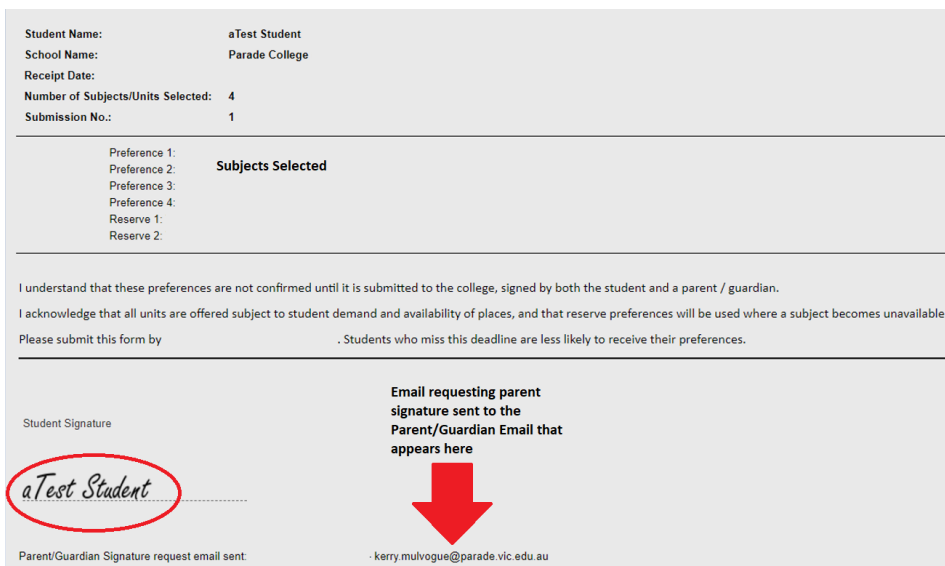
Student : New Student New Student

You have been requested to review and sign a preference receipt submission in the Web Preferences system.

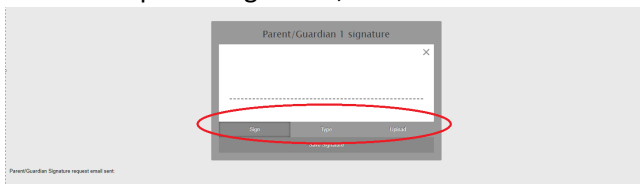
You received this email because your email address (kerry.mulvogue@parade.vic.edu.au) was entered as a parent or guardian on Web Preferences.

1 Open Receipt	Click here to access the preference receipt for review or copy and paste the URL below into your browser. https://www.selectmysubjects.com.au/student/consentpages/parentjoin.aspx?ParentToken=77C0F1F3-5B55-4509-98F3-76AAB270B0F0
2 Review	Review the submitted preferences on the receipt.
3 Sign	Sign in the Parent/Guardian Signature box and click " Save Signature "
4 Submit	Click " Submit Signature ". To exit click " Log Out ". End of steps

- The Parent/Guardian can review the subjects selected and to confirm the selection then adds their digital signature to the form.



- To add the parent signature, follow the same method as adding a student signature.



- Both signatures should appear.

Parade College – Subject Selection – Web Preferences – Year 8 into 9

Student Signature

a Test Student

Parent/Guardian 1 signature

ENL

Parent/Guardian Signature request email sent: 22/06/2021 09:22:29 - kerry.mulvogue@parade.vic.edu.au

- **FINAL STEP:** Click “Submit Signature” to confirm

- **Please note:** It is important to note that there is no advantage in submitting your web preferences completed early, it will not increase your chances. Everyone’s preferences will be considered together equally, so long as you’ve completed it online by the due date.