

This document is designed to assist in using Web Preferences to select and submit your subject preferences. This guide contains the following sections:

- Step 1 Logging onto Web Preferences.
- Step 2 Selecting your subject preferences.
- <u>Step 3 Confirming your subject preferences</u>.
- <u>Step 4 Signing your</u> 'Web Preferences Receipt' with a student and parent/guardian digital signature.

Step 1 – Logging onto Web Preferences

- Check your Parade student email account after Friday 21st July for the 'Web Preferences Access Guide for 2024 Subjects'.
- Both your code and password have been emailed to your Parade email account today.
 - o If you are unable to locate the email search for 'noreply@selectmysubjects.com.au'
- Click directly on the link.



• Click 'View Instructions and View Subject Details'



• View Instructions on this page.

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- A subject description may be found by clicking on the link '*click here*' at the bottom of the page.
- Click '**proceed**' or scroll down. You are now in the selection screen, which also provides instructions about how many choices to make in each of the boxes below. Scroll down to begin the process.
- You can only select from the list of Your Available Subjects below.
- Your 2024 available subjects are in some cases based on your 2023 choices. E.g. If you are studying French in Yr 9, you won't have the option of choosing Yr 10 Italian or Japanese.
- When ready, click on 'Add New Preferences'.



- If you wish to only do Science Combined and no other Science subject, select 'One science unit only stream'.
 Selecting this indicates that you <u>do not intend</u> to do a VCE Science (Biology, Chemistry, Physics or Psychology) in 2024/25.
- If you do wish to be eligible to study a Science subject at VCE (Biology, Chemistry, Physics or Psychology), then select the 'More than One Science Unit stream' box.

| ne: aa108 aa108 · | Year 10 Bundoora | | |
|-------------------|------------------|--|---------|
| | | Return to Home Page | Log Out |
| | | Study Streams Please select your Study Stream | |
| | 1 | One science unit only sream | |
| | 1 | More than one science unit stream | |
| | | | |

Step 2 – Selecting your subject preferences.

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• Preference 1: Unit 1 Religion & Society or Unit 1 Texts & Traditions

| | Religious Education (One semester) |
|--------------|--|
| Preference 1 | VCE Religion and Society Unit 1 (1 Unit) |
| | UNSELECTED |
| | VCE Religion and Society Unit 1 (1 Unit) |
| | VCE Texts and Traditions Unit 1 (1 Unit) |

• Preference 2: Year 10 English or Literature

| | English (Two semesters) | |
|--------------|------------------------------|---|
| Preference 2 | Year 10 English (2 Units) + |] |
| | UNSELECTED |] |
| | Year 10 English (2 Units) | |
| | Year 10 Literature (2 Units) | |

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• Preference 3: Mathematics: Enhanced (Altior students only) / Methods / General / Foundation

| | Mathematics (Two semesters) | |
|--------------|--|---|
| Preference 3 | Year 10 Mathematics: General (2 Units) | · |
| | UNSELECTED | |
| | Year 10 Mathematics: General (2 Units) | |

Preference 4: Science Combined (One science unit only stream)

| | Science (One unit only) | |
|--------------|-----------------------------------|---|
| Preference 4 | UNSELECTED V | 0 |
| | UNSELECTED | |
| | Year 10 Science Combined (1 Unit) | |

Preferences 4 & 5: Science (More than One Science Unit stream)

| - 4 | UNSELECTED | r |
|--------|-------------------------------------|---|
| _ | UNSELECTED | |
| 2.5 Ye | ar 10 Science Combined (1 Unit) | |
| Y | ar 10 Biology Origins (1 Unit) | |
| Ye | ar 10 Chemistry Matters (1 Unit) | |
| Ye | ar 10 Physics Fundamentals (1 Unit) | |
| Ye | ar 10 Psychology (1 Unit) | |

• Preference 6: Language

| | Language (Two semesters) |
|--------------|--------------------------|
| Preference 6 | UNSELECTED |
| | UNSELECTED |
| | Year 10 French (2 Units) |

Preferences 5 – 9: Arts/HPE/Humanities/Commerce/Science/Technology



- Students may then make choices from the Humanities, Arts, Technology, Languages, Science and Health & PE, remembering the maximum number of choices is five.
- For Health & Physical Education, students who want be part of an ACC team must choose the High Performance ACC Sport. Make sure that you choose the correct semester for the sport you want to play.
- Please note: A maximum of three Health and Physical Education electives can be chosen from Physical Education, Health & Human Development, Outdoor Ed, High Performance Sport (Sem 1) and High Performance Sport (Sem 2).

• Select three Reserve Subjects.

| | Reserves (all students must select three rese | rve units) |
|---------|---|------------|
| serve 1 | UNSELECTED | |
| 2 | UNSELECTED | |
| e 3 | UNSELECTED | |

- **Please note:** You may end up in one of your reserve choices, so think carefully.
- To assist with our planning, students are asked to complete one final question. 'Are you considering the Edmund Rice Pathways Program at Preston campus for Year 10?'
 - We do recognise that for some students, they will be reviewing their academic performance in Semester Two of this year. We are keen to know if this is a consideration.

| Are you considering the | O Yes O No | Question | 0 |
|---|------------|----------|-----------|
| Edmund Rice Pathways Program at Preston Campus for Year 10? | | | |
| | | | A Los Out |

• When you are finished, click 'Proceed' scroll back to the top of the page and click on **Submit Selected Preferences**.

Step 3 – Confirming your subject preferences.

• This summary screen will now show ONLY the choices that you made.

| | Your Preferences | |
|-------------------|--|------------|
| Preference No | Preference Name | Unit Value |
| Preference 1: | VCE Religion and Society Unit 1 | 1 Unit |
| Preference 2: | Year 10 English | 2 Units |
| Preference 3: | Year 10 Mathematics: General | 2 Units |
| Preference 4: | Year 10 Biology Origins | 1 Unit |
| Preference 5: | Year 10 Chemistry Matters | 1 Unit |
| Preference 6: | Year 10 French | 2 Units |
| Preference 7: | Year 10 Media | 1 Unit |
| Preference 8: | Year 10 Accounting for Managers | 1 Unit |
| Preference 9: | Year 10 High Performance ACC Sport: Semester 2 | 1 Unit |
| Reserve 1: | Year 10 Robotics & Control Systems | |
| Reserve 2. | rear to Musmedia | |
| Neserve 3. | Teal to rieabit a numan bevelopment | 10 Links |
| | Total. | 12 Units |
| | | |

- If you made any incorrect or invalid choices, a message in RED will show you why these choices were removed.
- It is best to then click on Cancel and fix the selection problems before proceeding.
- If everything looks okay, click on Submit Valid Preferences.

Step 4 – Signing your 'Web Preferences Receipt' with a student and parent/guardian digital signature.

- You will be asked to sign your document electronically. This is done through Web Preferences.
- Both a student and parent/guardian electronic signature will be required.
- The student signature is first.

| | - | | | | |
|--------------------------------|---|-------------------------|-------------------------|--------|---------------------|
| PI | ease sign in the Studer | nt Signatures box and c | lick the Save Signature | button | |
| | | Your Preference | 5 | | |
| | | | | | |
| | | | | | |
| Preference No Preference 1: | Year 8 High Performance ACC Sport | t. Semester 1 | Preference Name | | Unit Valu 1 Unit |
| Preference 2 | Year 8 High Performance ACC Sport | t. Semester 2 | | | 1 Unit |
| Preference 4: | Year 8 Make IT Happen | | | | 1 Unit |
| Reserve 1: Reserve 2: | Year 8 Media Year 8 Materials Design and Product | tion | | | |
| | Total: | | | | 4 Units |
| | | | | | |
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| | | Student Signatur | e | | |
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• You will then be asked to enter the Parent/Guardian's email.

| Preference No Preference 2: Preference 3: Preference 4: Reserve 1: Reserve 2: | Year 3 High Performance ACC Sport Year 3 High Performance ACC Sport Year 3 Art and Visual Communication Year 3 Make IT Happen Year 3 Materials Design and Product Testal- | | Preference Name | |
|--|--|---|-----------------|--|
| | enter and the second terms of t | enni Addrese: Student Type Care Seguence | Cancel | |

• The Parent/Guardian will then receive an email asking them to click the link to add their signature.

Web Preferences Parent/Guardian Signature Email

Student : New Student New Student

You have been requested to review and sign a preference receipt submission in the Web Preferences system.



• The Parent/Guardian can review the subjects selected and to confirm the selection then adds their digital signature to the form.

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| Student Name: | aTest Student |
|---|--|
| School Name: | Parade College |
| Receipt Date: | |
| Number of Subjects/Units Selected: | 4 |
| Submission No.: | 1 |
| Preference 1: | |
| Preference 2: | Subjects Selected |
| Preference 3: | |
| Preference 4: | |
| Reserve 1: | |
| Reserve 2: | |
| I acknowledge that all units are offe Please submit this form by | ed subject to student demand and availability of places, and that reserve preferences will be used where a subject becomes unavailable. . Students who miss this deadline are less likely to receive their preferences. |
| Student Signature | Email requesting parent signature sent to the Parent/Guardian Email that appears here |
| aTest Student | |
| Parent/Guardian Signature request ema | ill sent: kerry.mulvogue@parade.vic.edu.au |

• To add the parent signature, follow the same method as adding a student signature.

| Percent/Gazerdian 1 signature |
|--|
| Both signatures should appear. |
| Student Signature |
| a Test Student |
| Parent/Guardian 1 signature |
| enco |
| Parent/Guardian Signature request email sent: 22/06/2021 09:22:29 - kerry.mulvogue@parade.vic.edu.au |

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- **<u>FINAL STEP:</u>** Click "Submit Signature" to confirm
- **Please note:** It is important to note that there is no advantage in submitting your web preferences completed early, it will not increase your chances. Everyone's preferences will be considered together equally, so long as you've completed it online by the due date.